Hayes Park School
Learning for life

Head Teacher: Mrs R Broadhurst
Raynton Drive, Hayes, Middlesex UB4 8BE
020 8573 6117
office@hayesparkschool.co.uk
www.hayesparkschool.co.uk

Hayes Park School – How to Book Wraparound Care on Arbor

A simple step-by-step guide for parents and carers to book Breakfast Club and After School Club using the Arbor app or parent portal.

Please make sure you are registered and logged into your Arbor parent account before starting.

Option 1 – Booking through the Arbor App

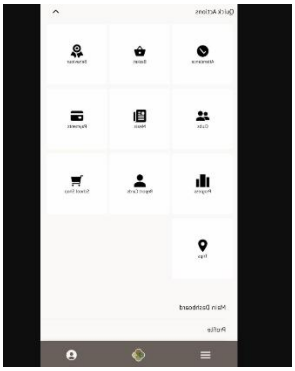
Step 1 – Open the Arbor App



Log into your Arbor app using your registered email address and password.

[Using the basket to make payments on the Parent App – Arbor Help Centre]

Step 2 – Go to Activities

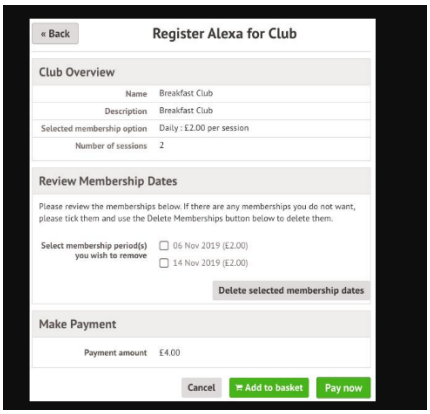


From the home screen, select the Activities or Clubs section.

Step 3 – Choose Wraparound Care

Hayes Park School
Learning for life

Head Teacher: Mrs R Broadhurst
Raynton Drive, Hayes, Middlesex UB4 8BE
020 8573 6117
office@hayesparkschool.co.uk
www.hayesparkschool.co.uk



Select the relevant club:

- Breakfast Club
- After School Club

Step 4 – Select Your Dates



Choose the date or sessions you wish to book for your child.

Step 5 – Confirm Your Booking

Check your selected dates and any charges, then press Book or Confirm.

Step 6 – Check Your Booking

Make sure your sessions appear in your bookings or activities section.

Option 2 – Booking through the Arbor Parent Portal (Computer or Laptop)

Step 1 – Log in

Hayes Park School
Learning for life

Head Teacher: Mrs R Broadhurst
Raynton Drive, Hayes, Middlesex UB4 8BE
020 8573 6117
office@hayesparkschool.co.uk
www.hayesparkschool.co.uk

Open the Arbor Parent Portal using your school's Arbor login link. Enter your email address and password.

Step 2 – Select Your Child

If you have more than one child at Hayes Park School, select the child you wish to book for.

Step 3 – Find Clubs

On the home screen, scroll to the Activities section and select your child's Clubs option.

Step 4 – Choose Your Club

Select the relevant club from the available options:

- Breakfast Club
- After School Club

Step 5 – Select Your Sessions

Click Register for This Club, choose the correct membership option and select the dates and sessions you require.

Step 6 – Confirm

Check your selected sessions and click Register for Club to complete your booking.

Important information for parents

- Please ensure you have selected the correct child.
- Check your dates and sessions carefully before confirming.
- Make sure your Arbor payment account has sufficient funds if payment is required to complete your booking.
- Please check that your booking appears in Arbor once completed.
- If you experience any problems, please contact the school office for assistance.

A quick reminder: You will need to repeat the booking process separately for each child if you have more than one child attending.

For further help, see Arbor's official guide: Arbor Parent App and Portal login help and Arbor guidance on clubs and wraparound care.